

Policies and Procedures

Registration: A registration fee of \$55/child (\$90/family) is required at the time of registration and is **non-refundable**. For those participating in Priority Pre-registration, a \$50 **non-refundable** tuition deposit is also required upon registration. This deposit will be applied to your first month's tuition – August 1, 2023. This is a registration for the dance year August 1, 2023 – June 9, 2024. All tuition and other payments are non-refundable.

Payment of Fees: Tuition must be paid automatically by bank account debit or credit card payment. Credit card or bank debit payments are not accepted for in-person payment on a monthly basis. Tuition will be debited from your account or charged to your credit card the **1st day of each month from August – June**. The first month's tuition is non-refundable and is payable upon registration. All charges will appear on your bank statement or credit card statement from The Dance Connection. Customer agrees to give authorization for any additional fees such as costumes, accessories & any other fees or purchases. These charges are all **non-refundable**. Company members agree to compete in three regional competitions and one national competition with all costs being charged to their account. All costumes, tuition, competition fees & any fees pertaining to company student's performances are all **non-refundable**.

Payment that is not through auto debit/credit will incur a \$15.00/month service fee August-June for paperwork.

Tuition does not include extras such as solo, specialty, competition or outside performances fees.

Late fees: A \$40.00 late fee will be charged to each child's account for tuition that is 7 days past due and for costume payments that are not made by October 20th. This late fee cannot be reversed once it has been charged to your account.

NSF Payments/Expired Cards: The Dance Connection may electronically charge your bank account/credit card for the combined total of any amount that was declined plus a \$40 NSF/expired card fee. It is the Customer's responsibility to inform The Dance Connection of any card expiration date change and it is their responsibility for NSF fee that may result because of failure to notify the Dance Connection of this change. The Dance Connection is not responsible for notifying you that your credit card expiration date is approaching and will not be monitoring expiration dates.

Past Due Accounts: Any accounts that are more than 60 days past due will result in having the student sit out and not participate in class until account is paid in full.

Payment Changes During Year: If you change payment monthly from one credit card to another or cash or check a \$10.00 fee will be charged each time we are asked to do this.

Costume Fees: October 20th a \$115.00 costume fee/class/child for the year-end recital will be charged to your child's Dance Connection account. No costume fees will be refunded after this date even if a student withdraws from The Dance Connection. *Competitive classes* ("Company students") require more than one costume fee. Company Costume fees are \$125.00 per costume. Company students costume payments will be broken up into 2 payments. The first payment - October 20th and second payment - November 5th. Please refer to your company guidelines for specific information. Company students that have not withdrawn from The Dance Connection before October 10th, are responsible for all your costume fees.

Withdrawal and Refunds: There is a two month minimum for all lessons. One month notice from the first of the month is required to discontinue any classes. Withdrawal must be done in person, at the front desk, and will not be accepted over the phone or email. A withdrawal fee of \$50.00 will be charged to your credit card. Withdrawal must occur within the first 7 days of the month. No withdrawals or reduction of tuition will be accepted after April 1st. To withdraw from classes a parent or adult student must:

1. Inform the Dance Connection administration **in person**.
2. Complete and sign **withdrawal form** provided by The Dance Connection.
3. All automatic bank debiting or credit card charges will stop after the one month notice period.

Any refunds will be handled by The Dance Connection and parent/guardian will not contact the credit card company for credit.

Extreme Weather or Unexpected Interruption of Classes: If The Dance Connection must cancel classes due to extreme weather or events beyond our control, no refunds for lessons missed will be given.

Virtual/Online Classes: The Dance Connection reserves the right to transition from in-person studio classes to virtual/online classes if necessary for the health and safety of students and families. The cost for these virtual classes will remain the same and will not be discounted or refunded.

Substitutions: The Dance Connection reserves the right to provide a substitute teacher if the regularly scheduled teacher is ill or otherwise unable to teach classes. If the teacher is ill and a substitute cannot be arranged, make up classes will be made available.

Choreography: All routines choreographed at The Dance Connection and/or by a teacher of The Dance Connection can only be performed or competed under The Dance Connection name authorized by Laurie Nazarian Knott.

Dance Dress Code: Required dancewear and dance shoes must be worn to all classes. Failure to wear required dancewear to class could result in the student being asked to sit out the class. For safety reasons dancers are not permitted to wear jewelry. Long hair must be tied back.

Parental Responsibility to be Aware of Dates and Events: It is the responsibility of the parent or the adult student to be aware of all The Dance Connection activities such as recitals, extra classes and dates the studio is opened or closed. The Dance Connection will post all such notices on the Website and send emails. It is the parent's responsibility to regularly check to ensure they are informed. It is also the responsibility of the parent or adult student to notify The Dance Connection of any change of address, phone number or email.

Care of Students: The Dance Connection is not responsible for students left at the studio for excessive time before or after scheduled class time.

Injuries: Parents or legal guardians of students waive the right to legal action for any injury sustained on studio property resulting from dance/gym/cheer activity or any other activity conducted by the student before, during or after class.

Photo Release: The Dance Connection is hereby granted permission to take photographs of students to use in brochures, websites, posters, advertisements and other promotional items the studio creates. Permission is also given for the studio to copyright photographs in its name.

Annual Recital: There is an annual recital in June. Tickets may be purchased in April or May.

Release and Hold Harmless: I hereby release and agree to hold The Dance Connection harmless from, and waive on behalf of myself, my heirs, and any personal representatives any and all causes of action, claims, demands, damages, costs, expenses and compensation for damage or loss to myself and/or property that may be caused by any act, or failure to act of the studio, or that may otherwise arise in any way in connection with any services received from The Dance Connection. I understand that this release discharges The Dance Connection from any liability or claim that I, my heirs, or any personal representatives may have against the studio with respect to any bodily injury, illness, death, medical treatment, or property damage that may arise from, or in connection to, any services received from The Dance Connection. This liability waiver and release extends to the studio together with all owners, partners and employees.

Signing: By signing this registration form/agreement and/or checking the box if registering online, I agree to all terms on both sides of the form.